

# CROYDON & DISTRICT POOL LEAGUE LEAGUE CONSTITUTION (2016/17 EDITION)

**New additions highlighted in Red**

## 1. NAME

The League shall be known as the CROYDON & DISTRICT POOL LEAGUE but from hereinafter referred to as the League.

## 2. MEMBERSHIP

Membership of the League shall be open to teams in the area, so long as they play from Licensed Public house or Social Club. They must abide by this constitution and the General Playing Procedures and Rules of the League, and be approved by the Executive Committee. All members are to encourage Sportsmanship and Fair Play throughout the League at all times. Each team accepted as a member will receive their League scheduled Fixture Lists and all other relevant information prior to the commencement of a season via an electronic or postal mailshot.

## 3. COMPETITIONS

- a) Divisions will normally consist of 12 teams will play 22 (or other) designated league games throughout the season to which 2 Teams are promoted and relegated at the end of the season.
- b) No division can be formed with more than 1 initial "Bye" within its structure.
- c) League Cup matches normally consist of 7 designated Group matches to which when completed Group Winners and Runners-Up compete thereafter.
- d) The Team Knockout Cup/Plate are self explanatory will be randomly drawn and re drawn at random after each round has been completed.
- e) The Singles/Plate & Doubles/Plate K/O's are self explanatory and will be randomly drawn and re-drawn at random after each round has been completed.
- f) The Divisional Singles is based on the number of wins accumulated by Individual Players over the course of the designated League Matches only.
- g) The Secretary Trophy is again based on the number of wins accumulated by Team Secretaries in the designated League matches after each League match has been completed.
- h) The Ranking Competition is designed to determine the Number 1 Player combining both the Winter & Summer Leagues in any such year and the points will be awarded as follows :-**

### LEAGUE MATCHES

Division 1	- 5.25 points per win recorded.
Division 2	- 4.75 points per win recorded.
Division 3	- 4.50 points per win recorded.
Division 4	- 4.25 points per win recorded.
Division 5 (etc.)	- 4.00 points per win recorded.

### LEAGUE CUP MATCHES (1st Stage Matches only)

5 points per win recorded

### SINGLES KNOCKOUT (Plate comps exempt)

5 points per win recorded per round (maximum of 50 points)

### DOUBLES KNOCKOUT (Plate comps exempt)

2.5 points per win recorded per round (maximum of 25 points)

## 4. TROPHIES

- a) Trophies/medals (M) are awarded to Teams (T) and their Players (P) as follows :-

<u>Competition</u>	<u>Wnrs</u>	<u>Rnr/Up</u>	<u>S/Fin</u>	<u>Grp.Wnrs</u>
League	T&P	P		
League Cup	T&P	P	P	PM (Subject to Groups exceeding 6 teams)
Knockout Cup	T&P	P	P	
Knockout Cup Plate	T			
Divisional Singles	P	P		
Secretary Cup	P	P		
Singles K/O	P	P	P	
Singles K/O Plate	P			
Ladies Singles K/O	P	P		
Doubles K/O	P	P	P	
Doubles K/O Plate	P			
No.1 Player	P			

- b) All Trophies must be collected at the Annual End of Season Presentation Dance. Any trophies that are not collected will be donated to worthy causes.
- c) A maximum of 10 trophies will be presented to teams within the team competitions.
- d) All Trophies in the League Competition will be of the same size throughout all Divisions.
- e) A Trophy Order Form will be furnished to all successful Teams/Players previous to the Presentation Dance and any Trophies not collected will result in a Fine for that/those Team/s or Player/s

## **5. LEAGUE STRUCTURE AND ADMINISTRATION**

- a) The affairs of the League shall be administered by an Executive Committee which consists of 7 elected officers who have held the position of a Team Secretary within the League and who will carry out their duties, as stated in Item 6, in a correct and proper manner.
  - i) Chairman.
  - ii) Secretary.
  - iii) Treasurer.
  - iv) CDPL Team Manager.
  - v) League Representatives.
  - vi) Minutes Secretary.
- b) Any election of officers will be held by ballot at the end of a season.
- c) Candidates should give notice in writing to the League Secretary of the position that they wish to be considered for by no later than May 31st and this notification must include the names and signatures of their proposer and seconder who must be current Team Secretaries.
- d) In all matters regarding the administration of the League, and the interpretation of the rules, the Executive Committee reserve the right to act as the final judge (in the best interests of the League) of such matters and their decision shall be binding upon all League Members.

## **6. DUTIES OF THE EXECUTIVE COMMITTEE**

### **CHAIRMAN**

- a) To sit and chair all Executive Committee and League meetings.
- b) To see to the enforcement of the Constitution and General Playing Procedures and Rules.
- c) Will endorse all acceptable cheques, and warrants for the Treasurer, or League Secretary.
- d) Will make a full, and Half-Season, check on the League Treasurers accounts to verify the balances is received as a statement by all Team Secretaries.
- e) Shall be responsible for the organisation of buying, collecting, storage, and correct engraving on all League Trophies.
- f) Shall be responsible for the organisation and arrangement of the Leagues end of season Presentation Evening.
- g) Shall be responsible to arrange the venue and date for the AGM and Half-Season General meetings and any other meetings required.

### **LEAGUE SECRETARY**

- h) In the absence of the Chairman, will chair any meeting.
- i) Will attend any other meeting which in the opinion of the Executive Committee could be beneficial to the League.
- j) Will establish and administer the Leagues Fixtures, Knockout Cup, League Cup, Singles & Doubles Knockout, Secretaries Trophy, Divisional Singles and Number 1 Ranked Player Competitions.
- k) Will conduct all the correspondence for the League.
- l) Will submit an up to date weekly copy of all Results/League Tables to each Team Secretary.

### **TREASURER**

- m) Will receive, receipt, record, and report on all subscriptions, fees, dues, or monies paid into, or by the League.
- n) Will have prepared a Half and Full Season statement of accounts of all receipts or expenditure incurred by the League, and the balances remaining, copies of which must be received by all Team Secretaries.
- o) Will maintain a balance of the current financial condition of the League as and when required at any Executive Committee meeting.
- p) Will make regular deposits of all monies received by the League in an approved Bank in the name of the League. The League shall keep a float in a Current Account, a sum in a Deposit Account and the remaining League monies will be invested in other accounts which are beneficial to the League and have had full approval of the Executive Committee.

### **MINUTES SECRETARY**

- q) Will keep a record of all minutes of any League or Executive Committee meeting and these records will remain the property of the League.

## **7. MEETINGS**

- a) An Annual General Meeting will be convened by no later than September 23rd to transact the following business :-
  - i) Minutes of the preceding Half-Season General meeting shall be presented and confirmed and any business arising there from shall be dealt with.

- ii) Election of Officers.
  - iii) Presentation of Annual Reports and Statement of Accounts.
  - iv) Adoption of any duly proposed and seconded proposals and or amendments to the General Playing Procedures & Rules.
  - v) Adoption of any duly proposed and seconded proposals and or amendments to the Constitution.
  - vi) Appeals that have been lodged under Section 10.
  - vii) Any other business.
- b) A Half-Season General meeting will be convened at the mid point of the League competition to transact business as stated in (a).
  - c) Any proposals to be considered at these meetings must be received in writing by the League Secretary at least 21 days prior to the meeting so that they can be included on that meetings agenda which will be circulated 7 days before that meeting.
  - d) Any proposals must be duly proposed and seconded by current Team Secretaries who must be present and be able to verbally put their proposal to the meeting together with the endorsement from the seconder. Failure to attend by either will lead to that proposal being withdrawn from the agenda.
  - e) All General meetings will be conducted in accordance with a pre-published agenda.
  - f) At all General meetings only those people present and entitled to vote in accordance with the rules listed below shall exercise a vote :-
    - i) Each member team shall be empowered to send their secretary and 1 further observer and be entitled to 1 vote.
    - ii) Any Team Secretary who is unable to attend any General Meeting may appoint an alternate person from within that same team who upon presentation of written authorisation, may attend, participate and vote.
    - iii) Notwithstanding the above, each team who sends an observer with their Secretary/Voting representative, shall have no right of address.
    - iv) All elected officers of the League (who are not current Team Secretaries) shall be entitled to 1 vote.
    - v) All issues will be decided on a simply majority vote of the entitled voters present. In the event of an equality of votes the Chairman will exercise the right of a casting vote.
    - vi) Voting by proxy on any proposal is strictly prohibited.
  - g) Any team failing to be represented at General Meetings without a pre-informed apology shall be fined £20.

#### **8. SUBSCRIPTIONS, FEES & REBATES**

- a) New or existing teams within the League will be required to pay the Subscription as specified by the Executive Committee prior to the commencement of the season or those teams will not be included in any of the League fixture lists. This subscription will include for the initial registration of up to 12 players, divisional match fees, entry into the League Cup, Knockout Cup, players entries into the Singles and Doubles Knockout competitions and a levy re the Presentation Dance of that season.
- b) Any players/s registered after the season commences can be registered free of charge.
- c) Subscriptions and fees, or any part thereof, will be non-returnable to teams or players who are suspended or who withdraw from the League.
- d) Any rebates that may, or may not, be due will only be approved to teams who have turned up to play all of their scheduled matches throughout the previous season, and who will be remaining in the League for the following season. Rebates will only be made payable by deduction from that teams subscription due prior to the commencement of the following season and whose subscriptions are received by the League on or before the official notified closure date.
- e) Any team losing their right to any rebate due (ie: suspended/withdrawn teams from previous season) will be categorised as a New Team for the following season, thereby losing their current League divisional status. This could result in effect, that offending teams may not be guaranteed to be in the League for the following season.

#### **9. CROYDON & DISTRICT REPRESENTATIVE TEAM**

- a) Trials will be held in January of each year to determine the squad/s of 11/15 players for that year.
- b) The trials are open to all League members who wish to attend (**Ladies Team to advertise for players but will only hold trials if there is sufficient interest**)
- c) Players who qualify for the team must win an average of 51% of their designated League or KO matches during the year, or have an overall Win Average of the same, to justify retaining their place within the team for the following year without having to re-trial (**This requirement not to apply to the Ladies Team**).
- d) Any 'A' team member who fails to attain a 51% win average will play for the 'B' team the following season and the highest win average 'B' team member/s will fill the vacant position/s.
- e) All qualified Team members will receive a Commemorative Medal at the Presentation Night during that year and Silver Salvors will also be awarded to players when they have played 50, 100, 200+ frames for the team.
- f) The team manager and captains positions will be elected by the team members on an annual basis.
- g) The team manager and captains reserve the right to make all decisions appertaining to the general running of the team and any decisions made by them will be binding upon all team members.
- h) Any player found showing forms of dissent or ungentlemanly/**unladylike** conduct before/during or after a match will be automatically suspended from the team.

## **10.COMPLAINTS**

- a) Any complaints made against any player/team within the league, must be made in writing and sent to the league secretary within 14 days of the incident.
- b) The league chairman will be responsible for trying to resolve the complaint either by phoned conversation or placing the matter before a meeting of the executive committee.
- c) As a result of a complaint, should the executive committee require a member of the league to attend a committee meeting and that member without reasonable excuse fail to attend, then that member shall be suspended from the league until such time as they make representations to the AGM or Half-Yearly meeting.

## **11.PRESENTATION DANCE**

- a) A fee will be included within the initial team subscription which will accommodate the expense of staging the evening. Tickets will be allocated as follows :-
  - i) To all members who are being presented with trophies free of charge.
  - ii) Further tickets for guests of those members to be purchased by no later than two weeks preceding the function.
  - iii) All tickets remaining after this time will be made available to any other league member free of charge who wishes to attend with the proviso that tickets must be purchased for any of their guests who are non-league members.
  - iv) Any tickets still remaining will be made available to league members free of charge and sold to non-league members on the night.